

Dear Carnival Owner:

Pursuant to N.J.A.C. 5:70-2.22 ALL carnivals that wish to operate within the State are required to apply for a Registration Certificate at least 30 days prior to commencing operations.

A carnival is defined as "A traveling circus or other traveling amusement show having one or more of the following uses:

1. Mobile, air supported, inflatable, or enclosed structures used for human occupancy;
2. Tents or temporary tension membrane structures."

Enclosed you will find a registration application. The completed application must be returned with the appropriate fee as follows:

1. 10 or fewer locations \$ 60.00
2. 11 to 25 locations: \$ 90.00
3. 26 or more locations: \$120.00

Checks must be made payable to: "Treasurer, State of New Jersey."

Additionally, the following information **must** be provided with the completed application:

1. Complete plans for all mobile, air supported, inflatable, or enclosed structures used for human occupancy.
2. Flame spread certification for all tents.
3. Seating and usage diagrams for all tents.
4. A listing of all uses requiring a separate permit required under N.J.A.C. 5:70-2.7 as outlined on the back page.
5. Certificate of Insurance. If the insurance policy lapses or is cancelled, the Certificate is invalidated.

If your application is approved, the Division will issue to you a Carnival Registration Certificate. Copies of the approved certificates will be provided to all local enforcing agencies identified on your itinerary. Notification of any additional sites need to be made 30 days prior to event, and may increase the fee charged by the Division if it raises you to a higher category. If you operate without the required certificate the carnival will be closed and you will be issued a penalty pursuant to N.J.A.C. 5:70-2.12(b)8iii.

You must also contact the Division of Codes and Standards, Carnival and Amusement Rides Unit at 609-292-2097, to file appropriate paperwork to be in compliance with theirs regulations.

Lastly, you are required to obtain permits as outlined on the back of this page from the local enforcing agency and comply with all other requirements of the New Jersey Uniform Fire Code.

Questions should be addressed in writing to Carnival Registration Unit, New Jersey Division of Fire Safety, Bureau of Fire Code Enforcement, PO Box 809, Trenton, New Jersey 08625-0809 or call 609-633-6132.

Sincerely,

Donald M. Huber, Chief of Staff
Division of Fire Safety

Required Permits

NOTE: Tents and temporary tensioned membrane structures require a permit from the Construction Official pursuant to the Uniform Construction Code. The following permits are obtained from the local enforcing agency enforcing the Uniform Fire Code.

TYPE 1 PERMIT

1E05: The use of any open flame or flame producing device, in connection with any public gathering, for purposes of entertainment, amusement or recreation.

1J10: The storage or handling of class I flammable liquids in closed containers or aggregate amounts of more than 10 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building.

1K11: The storage or handling of class II or IIIA combustible liquids in closed containers of aggregate amounts of more than 25 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building.

1L12: Any permanent cooking operation that requires a suppression system in accordance with N.J.A.C.5:70-4.7(g) and is not defined as a life hazard use in accordance with N.J.A.C. 5:70-2.4.

TYPE 2 PERMIT

2C03: Carnivals and circuses employing mobile enclosed structures and used for human occupancy.

TYPE 3 PERMIT

3C03: The storage or discharging of fireworks.